



Alaska Air National Guard Active Guard Reserve (AGR) Position Announcement # **AKANG 12-40A**



<http://dmva.alaska.gov/employment.htm>

POSITION TITLE: Security Forces Craftsman	AFSC: 3P0X1	OPEN DATE: 31 JANUARY 2012	CLOSE DATE: 20 MARCH 2012 (CHANGE)
UNIT OF ACTIVITY/DUTY LOCATION: 213 th Space Warning Squadron, Clear Air Station, Alaska		GRADE REQUIREMENT: Minimum: E5 Maximum: E6	
SELECTING SUPERVISOR: SMSgt Parsons	VACANCY Multiple	PHYSICAL PROFILE: PULHES – 222121	

AREAS OF CONSIDERATION

NATIONWIDE Applications for this announcement will be forwarded for consideration will consist of all Alaska Air National Guard personnel who 1) currently hold the advertised AFSC at the advertised skill level or 2) AKNG members who meet the minimum criteria for retraining (specifications listed below) or 3) applicants eligible to become members of the Alaska Air National Guard possess the AFSC or meet the minimum criteria for retraining as stated below. If you do not meet any of these criteria, application will not be forwarded for consideration. **(CHANGE)** *All applicants **MUST** meet the grade requirement and physical/medical requirements outlined*

MAJOR DUTIES MAY INCLUDE

- Lead, manage, supervise, and perform security force (SF) activities, including installation, weapon system, and resource security; antiterrorism; law enforcement and investigations; military working dog function; air base defense; armament and equipment; training; pass and registration; information security; and combat arms
- Perform air base defense functions contributing to the force protection mission
- Defend personnel, equipment, and resources from hostile forces
- Operate in various field environments, performs individual, and team patrol movements, both mounted and dismounted, tactical drills, battle procedures, convoys, military operations other than war, antiterrorism duties, and other special duties
- Operate communications equipment, vehicles, intrusion detection equipment, crew-served weapons, and other special purpose equipment
- Apply self-aid buddy care, life saving procedures, including cardiopulmonary resuscitation, as first responder
- Provide armed response and controls entry. Detect and report presence of unauthorized personnel and activities
- Implement security reporting and alerting system. Enforce standards of conduct, discipline, and adherence to laws and directives.
- Direct vehicle and pedestrian traffic. Investigate motor vehicle accidents, minor crimes, and incidents
- Operates speed measuring, drug and alcohol, and breath test devices
- Apprehend and detain suspects. Search persons and property. Secure crime and incident scenes. Collect, seize, and preserves evidence
- Conduct interviews of witnesses and suspects. Obtain statements and testifies in official judicial proceedings
- Respond to disaster and relief operations. Participate in contingencies
- Operate pass and registration activities. Supervise and train SF augmentees
- Provide on-scene supervision for security forces. Inspect and evaluate effectiveness of SF personnel and activities
- Analyze reports and statistics
- Perform additional duties as assigned

INITIAL ELIGIBILITY CRITERIA

- **SECURITY CLEARANCE – Secret (eligible to obtain)**
- **APTITUDE REQUIREMENT – General – 33**
- Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*
- No recorded evidence of personality disorder
- Distance visual acuity correctable to 20/20 in one eye and 20/30 in the other
- Qualification to bear firearms according to AFI 31-207, *Arming and Use of Force by Air Force Personnel*
- Never been convicted by a general, special, or summary courts-martial
- Never received nonjudicial punishment under the Uniform Code of Military Justice (UCMJ) which resulted in either reduction or suspended reduction in grade, or correctional custody for offenses involving substantiated drug abuse as defined in AFI 44-121, *Alcohol and Drug Abuse Prevention and Treatment (ADAPT) Program*, acts of larceny, wrongful appropriation, robbery, burglary, housebreaking, misconduct in combat defined in UCMJ articles 99-106, or any act that harms or has the potential to harm the physical safety or well-being of animals to include Military Working Dogs
- Never been convicted by a civilian court of a Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accessions*, Uniform Guide List of Typical Offense
- Ability to speak distinctly

SPECIAL REQUIREMENTS:

Self-Executing Title 10 Orders for Federal Operational Missions: As a condition of employment, incumbent will be required to execute a voluntary consent statement which sets forth their consent to be recalled to Title 10 duty pursuant to 10 U.S.C. B 12301 (d) for federal operational missions.

Irregular Schedule & TDYs: Incumbent will be required to work shifts, holidays, weekends and extended hours

See page 2 for Preferred Qualifications and All Required Documents for Considerations

PREFERRED QUALIFICATIONS

- Knowledge is mandatory of: Weaponry, laws, directives, programs, policies, and procedures governing SF activities; installation security; weapon system and resource security; anti-terrorism; law enforcement and investigations; military working dog function; air base defense; armament and equipment; training; pass and registration; information security; and combat arms
- Experience in SF functions such as weaponry; controlling entry into and providing internal control within installations and restricted areas; response force tactics; air base defense concepts and procedures; terrorist threat response techniques; alarm monitor duties; control center duties; traffic control; patrolling; or accident investigation
- Demonstrated capability and proven experience in the following: Selected individual must be able to work independently with minimum supervision; Must be committed to recruitment, hiring, mentoring and promotion of qualified individuals within the unit and the wing; Enforces standards of conduct, discipline, and adherence to laws and directives; Verifiable ability to project and maintain a professional demeanor under stressful and adverse leadership, management and resources control conditions, with or without management oversight. Must have consistently demonstrated the courteous, fair, and firm administrative oversight of and for subordinates and correct performance shortfalls, as needed, Maintain high standards of integrity in all actions and maintain personal self-control on and off duty to maintain a positive military image of the unit

INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the **Alaska National Guard, Human Resources Office, HRO, Building 49000 Room D-209, Post Office Box 5800, Joint Base Elmendorf Richardson, AK 99505-5800. Complete applications must be received in HRO-AGR office no later than 1600 or postmarked on or before the closing date.** US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received that are not signed will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the **complete application package must include all documents listed below.** Items are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

1. NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position)
2. CURRENT Records Review RIP (available on vMPF (<http://www.afpc.randolph.af.mil/vs>))
3. CURRENT/PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
4. CURRENTAF Form 422 Notification of Air Force Member's Qualification Status (from clinic within 30 days)
5. Cover Letter & Resume detailing past duties and experience
6. Last 3 Enlisted Performance Evaluations (If Applicable)
7. CURRENT AGR/Mobility/ADSW orders (If Applicable)
8. Statement confirming applicant meets All Initial Eligibility Requirements (No specific format required)
9. Letters of Recommendation will be accepted
10. Signed Statement of Agreement to Retrain (If applicant does not possess AFSC)

****SUBMIT NO STAPLES/NO BINDINGS****

**** Applicants who do not possess advertised AFSC must sign a statement of agreement that they will retrain to the required AFSC upon accepting the position within 12 months. Signed statement must be submitted with application****

QUESTIONS:

The HRO Liaison- 168th Force Support Flight, MSgt Ashley Hill, 907-377-8758 (DSN 317-551-7648)

To verify receipt of application, you may call 907-428-6242 (DSN 317-384-4242)

MAIL APPLICATIONS TO:

Alaska National Guard, Human Resources Office, HRO/AGR
Building 49000 Room D-209, Post Office Box 5800
Joint Base Elmendorf Richardson, AK 99505-5800

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.